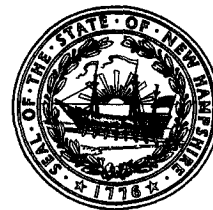




The State of New Hampshire  
*Department of Environmental Services*



Michael P. Nolin  
Commissioner

John Gilmore  
d/b/a Tiger's Auto Works  
98 Epping Road  
Exeter, NH 03833

Re: Self Certification Requirement

**NOTICE OF PROPOSED  
ADMINISTRATIVE FINE  
No. AF 05-076**

September 15, 2005

**I. INTRODUCTION**

This Notice of Proposed Administrative Fine is issued by the Department of Environmental Services, Waste Management Division to John Gilmore, pursuant to RSA 147-A:17-a and Env-C 601.05. The Waste Management Division is proposing that fines totaling \$250 be imposed against John Gilmore for the violation alleged below. **This notice contains important procedural information. Please read the entire notice carefully.**

**II. PARTIES**

1. The Department of Environmental Services, Waste Management Division ("the Division"), is a duly-constituted administrative agency of the State of New Hampshire, having its principal office at 29 Hazen Drive, Concord, New Hampshire.
2. John Gilmore, d/b/a as "Tiger's Auto Works," is an individual having a mailing address of 98 Epping Road, Exeter, NH, 03833.

**III. VIOLATIONS ALLEGED**

1. John Gilmore has violated RSA 147-A:5, IV by failing to submit to the Department of Environmental Services ("DES") the Small Quantity Generator Self-certification Form and Declaration of Compliance ("SQG Self-certification Form") by January 1, 2004.
2. John Gilmore has violated RSA 147-A:5, IV by failing to submit to the Department of Environmental Services ("DES") the \$180 fee for the period of 2004 through 2006.

**IV. PROPOSED ADMINISTRATIVE FINES**

1. For the violations identified in Section III, Paragraphs 1 and 2, pursuant to Env-C 610, the Division is proposing a fine of \$250.

**The total fine sought is \$250, subject to reduction pursuant to Section V, paragraph 1.**

## **V. Response Options**

**John Gilmore is required by NH Admin. Rule Env-C 601.06 to respond to this notice. Please respond using one of the following options:**

1. John Gilmore may submit the \$180 fee and the SQG Self-certification Form together with a reduced fine of \$150 for a **total payment of \$330**. If John Gilmore chooses this option, the fine payment, the signed waiver of hearing form, SQG Self-certification form, and fee must be submitted to the DES Legal Unit by October 19, 2005. If the administrative fine is not paid by the aforementioned date then the reduced rate no longer applies and the fine being sought is \$250.
2. John Gilmore may request a meeting, to be held either in person or by telephone, to discuss any errors or misunderstandings in the facts as stated in Section VI. To choose this option, John Gilmore **must** check the informal meeting request, sign the appearance form, return it to the DES Legal Unit and call Linda Birmingham, Enforcement Manager at (603) 271-5328 all by October 19, 2005.
3. John Gilmore may request a formal adjudicative hearing to contest the facts stated in Section VI, and the proposed fine. To choose this option, John Gilmore **must** check the formal hearing request and submit the appearance form to the DES Legal Unit by October 19, 2005. A Notice of Hearing will be issued to inform John Gilmore of the date and time for the hearing.

## **VI. SUMMARY OF FACT AND LAW SUPPORTING CLAIM**

1. Pursuant to RSA 147-A, DES regulates the management and disposal of hazardous waste. Pursuant to RSA 147-A:3, the Commissioner of DES has adopted Env-Wm 100-1100 ("Hazardous Waste Rules") to implement this program.
2. Pursuant to RSA 147-A:17-a, the Commissioner of DES is authorized to impose fines of up to \$2,000 per offense for violations of RSA 147-A or rules adopted pursuant thereto. Pursuant to this section, the Commissioner has adopted Env-C 610 and Env-C 612 to establish fines for such violations.
3. RSA 147-A:5, IV(a) establishes the Small Quantity Generator (SQG) self-certification program, by requiring each hazardous waste generator that generates less than 220 pounds (100 kilograms) of hazardous waste per month to submit to DES, every 3 years, a self-certification declaration stating that the facility is in compliance with the small quantity hazardous waste generator rules. The declaration shall be on a form provided by DES, the SQG Self-certification Form.
4. RSA 147-A:5, IV(c) requires each SQG to pay a non-refundable fee of \$180, unless the SQG is exempt from the fee under RSA 147-A:5, IV(e) because it is a political subdivision of the state.
5. (a) RSA 147-A:5, IV(c)(1) requires each SQG in Rockingham and Strafford counties to submit self-certification forms by January 1, 2004.

(b) RSA 147-A:5, IV(c)(1) and IV(e) require each SQG that is not a political subdivision to submit a fee of \$180 for the period of 2004 through 2006, to DES by January 1, 2004.

6. John Gilmore operates an auto service and repair facility located in Exeter, NH, which is in Rockingham County. John Gilmore registered as a generator of hazardous waste on February 23, 1996. Based on John Gilmore's Hazardous Waste Facility Notification Form, John Gilmore generates less than 220 lbs. /month of hazardous waste.

7. Under cover of letter dated October 1, 2003, the Division mailed the SQG Self-certification Form to SQGs in Rockingham and Strafford Counties, including John Gilmore. The cover letter informed the SQG of the law requiring SQGs of hazardous waste to provide certification that the SQGs facility is in compliance with applicable sections of the New Hampshire Hazardous Waste Rules. The letter provided notice that the SQG Self-certification Form and the \$180 fee were due on or before January 1, 2004.

8. The Division did not receive the SQG Self-certification Form and the accompanying \$180 fee from John Gilmore by the deadline date of January 1, 2004.

9. By letter dated May 25, 2004, the Division notified John Gilmore that the Division had not received the required SQG Self-certification Form and the accompanying payment, by the statutory deadline. The letter also informed John Gilmore that the Division may pursue enforcement options to ensure that all SQGs comply with the statutory requirement. The letter provided notice that John Gilmore needed to submit the SQG Self-certification Form and pay the required fee on or before July 12, 2004.


10. The Division did not receive the SQG Self-certification Form and the accompanying fee from John Gilmore on or before July 12, 2004.

11. John Gilmore was contacted via a telephone campaign, which was conducted by Division personnel from September 2004 through January 2005, to inform delinquent SQGs that the Division had still not received the SQG Self-certification Form and the accompanying payment, by the statutory deadline.

12. On May 30, 2005, Division personnel conducted a site visit to provide John Gilmore final notice to submit the SQG Self-certification Form and the accompanying fee of \$180. Division personnel informed John Gilmore that the Division would pursue enforcement options to ensure that all SQGs comply with the statutory requirement.

13. As of the date of this Notice, the Division still has not received the SQG Self-certification Form and the accompanying fee of \$180.

Information regarding this proposed fine may be made available to the public via the DES Web page ([www.state.nh.us.des](http://www.state.nh.us.des)). If John Gilmore has any questions about this matter, please contact Linda Birmingham, at (603) 271-5328 or the DES Legal Unit, at (603) 271-7509.

**COPY**  
  
\_\_\_\_\_  
Anthony P. Giunta, P.G., Director  
Waste Management Division

cc: Michael J. Walls, Assistant Commissioner, DES  
Gretchen Hamel, Legal Unit Administrator  
Jennifer Patterson, Esq., Senior Assistant Attorney General, NHDOJ-OA  
RCRA/DB/AF  
PLH/JJD/APG/DJR

**\*\*\* RETURN THIS PAGE ONLY \*\*\***

**JOHN GILMORE IS REQUIRED BY LAW  
TO RESPOND TO THIS NOTICE.**

**PLEASE RESPOND NO LATER THAN OCTOBER 19, 2005.**

Please check the appropriate line under either A or B and fill in the requested information under C below.

**A.) APPEARANCE** On behalf of John Gilmore:

\_\_\_\_\_ I request to have a **formal hearing** scheduled in this matter.

\_\_\_\_\_ I request to have an **informal meeting** to discuss errors of fact.

**B.) WAIVER OF HEARING** On behalf of John Gilmore:

\_\_\_\_\_ I certify that I understand my right to a hearing regarding the imposition of the proposed administrative fine and that I hereby waive that right. The fine payment in the amount of \$150\* (if paid before October 19, 2005) and the SQG Self-certification Form with the \$180 fee, for a total payment of \$330, paid to "Treasurer, State of New Hampshire" is enclosed. *If the administrative fine is not paid by October 19, 2005 the fine payment is raised to \$250 making the total payment due after that date \$430.*

*\* If payment is made by check, draft, or money order that is returned due to insufficient funds, pursuant to NH RSA 6:11-a, DES may charge a fee in the amount of 5% of the face amount of the original check draft, or money order or \$25.00, whichever is greater, plus all protest and bank fees, in addition to collecting the amount of the original check draft, or money order.*

**C.) Pursuant to Env-C 601.06(d), please provide the following information:**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (please print or type): \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**RETURN THIS PAGE ONLY TO:**

**Department of Environmental Services ~ Legal Unit  
Michael Sclafani, Legal Assistant  
P.O. Box 95  
Concord, NH 03302-0095**